

STATE OF SOUTH DAKOTA
OFFICE OF PROCUREMENT MANAGEMENT
523 EAST CAPITOL AVENUE
PIERRE, SOUTH DAKOTA 57501-3182

Environmental Scan for Final SMHP
PROPOSALS ARE DUE NO LATER THAN 10/05/2021, 5:00pm CDT

RFP 2434

BUYER:
Division of Medical Services

POC: Dawson Lewis
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1. Section 1.12 - CMS guidance states that the eScan to inform the SMHP should be completed by February 2022 with the final SMHP submission being March 31, 2022. Has DMS received an extension from CMS for completing the eScan and SMHP as the contract end date is May 31, 2022?

A1. No, DMS has not asked for an extension and has not received an extension.

2. Section 3.0 - Does DMS have any expectations for the timeline when stakeholder activities should occur or when the final eScan Report should be delivered?

A2. The expectation would be that the stakeholder activities be completed by December 31, 2021 and with the report on the activities completed by February 28, 2022 to follow suit with the guidelines from CMS.

3. Section 3.0 - CMS requires that the final eScan generate comparisons to data collected during previous eScans. Therefore, there should be alignment with the activities and approaches across the previous and final eScans. Can DMS make available any previous eScans and SMHPs for reference?

A3. DMS will provide the available information to the awarded vendor.

4. Section 3.0 - Related to previous eScans, does DMS have any expectations related to the number of interviews to be conducted and number of survey responses received?

A4. DMS expects that the minimum necessary to conduct a successful eScan with meaningful information that can be reported in the final SMHP. DMS would like to target for 60% response rate to the survey.

5. Section 3.0 – Does DMS have stakeholder lists with valid email addresses for survey distribution and interviews?

A5. DMS can gather and provide the requested information to the awarded vendor.

6. Section 3.0 - The RFP states that the “eScan will focus on readiness of selected healthcare organizations to report and use metrics to improve quality” and that the expectation is to “Assess the current status of physician practices in a health care system regarding HIT implementation and satisfaction.” This indicates there is a specific health system to be targeted for engagement. Can you advise the number of practices that would need to be interviewed and included in this assessment?

A6. It is not a specific health system to be targeted for engagement. South Dakota will work with the awarded vendor on the number of providers to be included in the assessment.

7. Section 3.0 - Does DMS have specific individuals that they would like to be engaged through interviews?

A7. DMS will have a project manager who will be engaged with the awarded vendor and will participate with interviews as needed.

8. Section 3.0 – Will DMS provide PI Program data to be included in the eScan Report?

A8. DMS will provide the data and information that will help the awarded vendor complete the eScan.

9. Section 3.0 - With the COVID-19 pandemic, does DMS have any expectations that stakeholder engagement activities would occur in-person, virtual, or combination?

A9. DMS does not expect engagement activities to be in-person and these activities could be done virtually.

10. Will DSS be able to provide access to data from previous environmental scans? If so, in which format can the data be provided (e.g. are the data from previous scans organized in a spreadsheet or database file)?

A10. DMS will work with the awarded vendor in providing the relevant information in an acceptable format such as a pdf or spreadsheet dependent on the information.

11. Does DSS have a not-to-exceed budget for this project? If so, can DSS share that information?

A11. DMS will review the cost proposal and review the most cost effective for the services that will be provided.

12. Does DSS anticipate asking the contractor that completes the environmental scan to help DSS with SHMP and APD updates and submissions? If so, how would DSS want bidders to address this activity in their technical proposals?

A12. DMS does anticipate that the awarded vendor helps with the SMHP for the purpose of including the information that comes out of the environmental scan. This should include in your detailed response.

13. Section 5.3, which outlines how the proposals should be organized, does not discuss Sections 6.2 and 6.3; however, these topics are listed in the evaluation section. Should our answers to Sections 6.2 and 6.3 be provided following the Cost Proposal section or can you advise as to where we should provide this information?

A13. DMS recommends putting the information in the order as listed and should come before the cost proposal.

14. Does DSS have relevant contact information for providers for whom this environmental scan pertains including email address?

A14. DMS can gather and provide the requested information to the awarded vendor

15. How were previous environmental scans conducted and were the method(s) effective?

A15. DMS's previous scan was done using a survey tool with a survey targeted to eligible professionals and a survey targeted to eligible hospitals.